

American Postal Workers Union

Portland Maine Area Local 458
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 Scarborough, ME 04070-6800



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Observation Sheet for Bargaining Unit Work

Article 1.6 of the Collective Bargaining Agreement prohibits Supervisors from performing bargaining unit work and Article 7 prohibits clerk craft work from being performed by different crafts or occupational groups.

In violation of the contract, the following infractions have been observed:

Please use hours & minutes (12:01 am-11:59 pm)

Name of Supervisor/Employee	Work Performed	Craft or Management	Start of violation	End of violation

Was the work performed due to any of the following conditions (Circle the appropriate response)

1. Was there an emergency? YES NO
2. Did the purpose involve training or instruction of employees? YES NO
3. To assure the proper operation of equipment? YES NO
4. To protect the safety of employees? YES NO
5. To protect the property of the U.S.P.S. YES NO

The above observation was made by:

Print Name: _____

Signature: _____

Date: _____

Office/Location: _____